

Membership Enrollment Instructions

How to Register Online

Register students and professional members quickly and easily on the national website at www.skillsusa.org. Registered membership is a requirement to compete in the New Jersey SkillsUSA State Championships.

To register online, follow these steps:

1. Prepare your list of students and professional members.
2. **Login at www.skillsusa-register.org.** Type in email address and password, then go to the Membership tab. If you are a New User: click Create Login. Select your state, select your school and enter your email address. Click Create Login and the system will send you a password.

New Chapter (school): If you are a new chapter and your school is not shown in the drop-down list of schools for your state, call the National Customer Service staff at 844-875-4557 or email customercare@skillsusa.org to request that your school be added to the database (provide advisor name, school name, address and telephone number).

3. Once logged in, please follow the instructions posted online for entering your membership.
4. **IMPORTANT:** When finished entering your members, click the button that says *Submit to National Office*. This completes online registration and lets the national headquarters know your membership is ready to be downloaded into our database.

Membership dues for **New Jersey** are:

Membership Type	National	State	Total
Student (Middle School)	\$8.00	\$10	\$18
Student (High School)	\$8.00	\$10	\$18
Student (College PS)	\$8.00	\$10	\$18
Professionals (Middle School)	\$20.00	\$15	\$35
Professionals (High School)	\$20.00	\$15	\$35
Professionals (College PS)	\$20.00	\$15	\$35

New Jersey also participates in schoolwide membership affiliation plans:

- Total Participation Plan for Middle and High School
- Campus Affiliation Plan for College/Postsecondary

Contact *Ralph Starace* (908 526-8900 X 7231) for more details on schoolwide membership

Payment Requirements & Options

By submitting membership online, you are agreeing to pay SkillsUSA membership fees. The membership year runs annually August 1 through July 31, and services will begin when membership is received. You may pay for membership by using a credit card, check or purchase order.

Purchase orders are accepted online, but full payment must be received by March 1, in order for your students to be eligible for state or national competitions. Please follow up with your school accounting office to be sure your SkillsUSA membership invoice is paid.